

Directive of the Rector of the Medical University of Lodz no 22/2020 of 10 March 2020 on preventing spread of COVID-19 virus among members of the community of the Medical University of Lodz

on the amendment of the Directive No. 20/2020 of 10 March 2020 of the Rector of the Medical University of Lodz regarding the prevention of the spread of the SARS – COV-2 virus among members of the community of the Medical University of Lodz

Based on Article. 50 it. 1 of the Act of 20 July 2018 - Law on Higher Education and science (Journal of Laws of 2020, it. 85, as amended), § 12 and § 13 it. 2 of the Medical University of Lodz of 27 June 2019, as amended, in connection with the entry into force of the Act of 2 March 2020 on special solutions related to the prevention, counteraction and eradication of COVID-19, of other infectious diseases and infection-related crisis situations (Journal of Laws item 374), I order as follows:

§ 1

In connection with the announcement of the Minister of Science and Higher Education of 11 March 2020 on the suspension of didactic activities at universities until 25 March 2020 for prevention of the spread of COVID-19, the following changes are made to the Directive No. 20/2020 of 10 March 2020 of the Rector of the Medical University of Lodz on preventing the spread of SARS-COV-2 virus among members of the community Medical University of Lodz:

1) § 4 shall be replaced by the following:

“§ 4

1. In the period from 12 March to 25 March 2020, suspended are classes conducted at the University, at doctoral studies, doctoral school, at post-graduate studies and other forms of education (courses, trainings).
2. Course coordinators are obliged to provide students with teaching materials in an electronic form or to precisely indicate the scope of material necessary to credit the course and, if it is possible - to organize classes, credit tests and individual consultations using distance learning methods (e-learning) to enable program implementation and ongoing verification of learning outcomes.
3. During the classes suspension period, students, PhD students and participants of post-graduate studies are required to study individually and individually implement material indicated for the credit”.

2) after § 4, the following § 4a is added:

“§ 4a

1. The duties of academic teachers and PhD students do not change regarding conducting research and scientific activities.
2. Classes conducted in the form specified in § 4 it. 2 will be entered into the Virtual University system and treated as completed classes.
3. The organization of work of the employees who are not academic teachers does not change, subject to § 6 it. 1”.

3) in § 6, it. 1 is replaced by the following:

1. "The head of the organizational unit, depending on the development of the situation and the needs, may instruct the employee to perform assigned duties in the form of remote work".
- 4) In § 9, it. 1. is replaced by the following:
 1. "The University authorities will make every effort to allow students, PhD students and participants of post-graduate studies to complete the education program and credit the classes despite the extraordinary situation and precautions taken".

§ 2

Consolidated text of the Directive No. 20/2020 of 10 March 2020 of the Rector of the Medical University in Lodz, taking into account the changes specified in § 1, is an annex to this Directive.

2. The Directive enters into force on the day of signing.

THE RECTOR prof. Radziław Kordek MD, PhD

Delivered to:

- organizational units according to the distribution list
- intranet / BIP

Directive of the Rector of the Medical University of Lodz no 20/2020 of 10 March 2020 on preventing spread of COVID-19 virus among members of the community of the Medical University of Lodz

(consolidated text)

Based on Article 50 it. 1 of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws of 2020, it. 85), § 12 and § 13 it. 2 of the Statute of the Medical University of Lodz of 27 June 2019, as amended, in connection with the entry into force of the Act of 2 March 2020 on special solutions related to the prevention, counteraction and eradication of COVID-19, of other infectious diseases and infection-related crisis situations (Journal of Laws item 374), I order as follows:

§ 1

This Directive sets out rules for preventing and counteracting the spread of the SARS-COV-2 virus, hereinafter referred to as "COVID-19", among members of the community of the Medical University of Lodz, hereinafter referred to as "the University".

§ 2

1. All conferences, events and events organized by the University are cancelled.
2. International business trips and participation in conferences, conventions or symposia of the University employees, doctoral students and students are suspended.
3. All international visits to the University are suspended.
4. The accommodation of new inhabitants in student dormitories is suspended and the guest visits are prohibited.

§ 3

University employees and students who have come to Poland from regions of high risk of infection within the last 14 days or could have had contact with people returning from such regions are obliged to contact the University at: employees: kadry@umed.lodz.pl / students: bos@umed.lodz.pl; students of studies in English: deans.office@umed.lodz.pl and inform the State Sanitary Inspection after the arrival.

§ 4

4. In the period from March 12 to March 25 2020, suspended are classes conducted at the University, at doctoral studies, doctoral school, at post-graduate studies and other forms of education (courses, trainings).
5. Course coordinators are obliged to provide students with teaching materials in an electronic form or to precisely indicate the scope of material necessary to credit the course and, if it is possible - to organize classes, credit tests and individual consultations using distance learning methods (e-learning) to enable program implementation and ongoing verification of learning outcomes.
6. During the classes suspension period, students, PhD students and participants of post-graduate studies are required to study individually and individually implement material indicated for the credit.

§ 4a

4. The duties of academic teachers and PhD students do not change regarding conducting research and scientific activities.
5. Classes conducted in the form specified in § 4 it. 2 will be entered into the Virtual University system and treated as completed classes.
6. The organization of work of the employees who are not academic teachers does not change, subject to § 6 it. 1.

§ 5

1. It is recommended to minimize direct contact between employees at the workplace.
2. To ensure efficient communication, it is recommended to use e-mail correspondence and phone contacts.

§ 6

1. The head of the organizational unit, depending on the development of the situation and the needs, may instruct the employee to perform assigned duties in the form of remote work.
2. Such instruction may be issued particularly in the following cases:
 - 1) an employee's prior stay in high-risk COVID-19 areas, including the event of the employee returning from a trip abroad;
 - 2) deterioration of the employee's health, characteristic of the symptoms of COVID-19 infection,
 - 3) suspicion of the employee being infected by a COVID-19 as a result of contact with a sick person or a person suspected of being infected with COVID-19;
 - 4) other cases, specified in the announcements of the Chief Sanitary Inspector.
3. The heads of the University organizational units are obliged to maintain constant contact with an employee performing remote work and to supervise the effects of their work.

§ 7

1. The employee is obliged to immediately inform about any suspected COVID-19 case:
 - 1) State Sanitary Inspection;
 - 2) employer - the message should be forwarded to the head of the organizational unit by phone or e-mail; the event should also be reported by e-mail to the following address: kadry@umed.lodz.pl.
2. Regardless of the obligation specified towards the employer, it is absolutely necessary to follow the recommendations of the State Sanitary Inspection - both in the case of isolation, quarantine or epidemiological supervision to the extent specified by the State Sanitary Inspection. Failure to follow the guidelines will be reported to the University authorities, and employees who violate the above rules will not be allowed to work.
3. The obligation to report a suspicion of COVID-19 on the above principles also applies to PhD students and students - the information should be sent to: bos@umed.lodz.pl and for students of studies in English to: deans.office@umed.lodz.pl, respectively.

§ 8

1. The heads of organizational units of the University are obliged to:
 - 1) daily read the information updates of the Chief Sanitary Inspector and announcements of the University authorities regarding COVID-19;
 - 2) immediately report to their employer any COVID-19 cases they learn about.

§ 9

1. The University authorities will make every effort to allow students, PhD students and participants of post-graduate studies to complete the education program and credit the classes despite the extraordinary situation and precautions taken.
2. Suspension of the University's activity for many weeks or months is associated with serious consequences, requires coordination at the national level and in accordance with the law - the decision of the Minister of Science and Higher Education, and regarding medical universities - also of the Minister of Health.

§ 10

1. Individual decisions related to counteracting the spread of COVID-19, in the scope not regulated by this Directive, are made by the Rector.
2. The Directive enters into force on the day of signing and is valid until further notice, depending on the development of the epidemiological situation and the decision of the Government of the Republic of Poland.

Delivered to:

- organizational units according to the distribution list
- intranet / BIP