

Directive of the Rector of the Medical University of Lodz no 20/2020 of 10 March 2020 on preventing spread of SARS–COV-2 virus among members of the community of the Medical University of Lodz

Based on Article 50 it. 1 of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws of 2020, it. 85), § 12 and § 13 it. 2 of the Statute of the Medical University of Lodz of 27 June 2019, as amended, in connection with the entry into force of the Act of 2 March 2020 on special solutions related to the prevention, counteraction and eradication of COVID-19, of other infectious diseases and infection-related crisis situations (Journal of Laws item 374), I order as follows:

§ 1

This Directive sets out rules for preventing and counteracting the spread of the SARS–COV-2 virus, hereinafter referred to as "COVID-19", among members of the community of the Medical University of Lodz, hereinafter referred to as "the University".

§ 2

1. All conferences, events and events organized by the University are canceled.
2. International business trips and participation in conferences, conventions or symposia of the University employees, doctoral students and students are suspended.
3. All international visits to the University are suspended.
4. The accommodation of new inhabitants in student dormitories is suspended and the guest visits are prohibited.

§ 3

University employees and students who have come to Poland from regions of high risk of infection within the last 14 days or could have had contact with people returning from such regions are obliged to contact the University at: kadry@umed.lodz.pl and inform the State Sanitary Inspection after the arrival.

§ 4

1. Lectures for students are canceled and course coordinators are obliged to provide students with teaching materials in an electronic form or to indicate the scope of material necessary to credit the course.
2. The decision of the Vice-Rector for Clinical Affairs, announced in the communication of 3 March 2020, recommending conducting of clinical classes without contact with patients, is still in force. The decision applies to all clinical classes, in all fields of study and in all clinical hospitals, and classes conducted outside the University facilities.
3. Physical education classes are canceled.
4. The organization of other didactic classes does not change.

§ 5

1. It is recommended to minimize direct contact between employees at the workplace.
2. To ensure efficient communication, it is recommended to use e-mail correspondence and phone contacts.

§ 6

1. It is advised that in order to prevent the spread of COVID-19, the employer may instruct the employee to perform duties for a period of work specified in the employment contract outside the usual workplace - the so-called "remote work". The decision on behalf of the employer is made by the head of the organizational unit, specifying the duration of remote work, which may not last longer than for a period of 14 calendar days. The head notifies the Personnel Office about this fact by sending information to: kadry@umed.lodz.pl.
2. An order may be issued particularly in the following cases:
 - 1) an employee's prior stay in high-risk COVID-19 areas, including the event of the employee returning from a trip abroad;
 - 2) deterioration of the employee's health, characteristic of the symptoms of COVID-19 infection,
 - 3) suspicion of being infected by a COVID-19 as a result of contact with a sick person or a person suspected of being infected with COVID-19;
 - 4) other cases, specified in the announcements of the Chief Sanitary Inspector.
3. The heads of the University organizational units are obliged to maintain constant contact with an employee performing remote work and to supervise the effects of their work.

§ 7

1. The employee is obliged to immediately inform about suspected COVID-19:
 - 1) State Sanitary Inspection;
 - 2) employer - the message should be forwarded to the head of the organizational unit by phone or e-mail; the event should also be reported by e-mail to the following address: kadry@umed.lodz.pl.
2. Regardless of the obligation specified towards the employer, it is absolutely necessary to submit to the recommendations of the State Sanitary Inspection - both in the case of isolation, quarantine or epidemiological supervision to the extent specified by the State Sanitary Inspection. Failure to follow the guidelines will be reported to the University authorities, and employees who violate the above rules will not be allowed to work.
3. The obligation to report a suspicion of COVID-19 on the above principles also applies to PhD students and students - the information should be sent to: bos@umed.lodz.pl and for students of studies in English to: deans.office@umed.lodz.pl, respectively.

§ 8

1. The heads of organizational units of the University are obliged to:
 - 1) daily read the information updates of the Chief Sanitary Inspector and announcements of the University authorities regarding COVID-19;
 - 2) immediately report to their employer any COVID-19 cases they learn about.

§ 9

1. University authorities will make every effort to allow students to complete the education program and credit the classes despite the extraordinary situation and precautions taken.
2. Suspension of the University's activity for many weeks or months is associated with serious consequences, requires coordination at the national level and in accordance with the law - the decision of the Minister of Science and Higher Education, and regarding medical universities - also of the Minister of Health.

§ 10

1. Individual decisions related to counteracting the spread of COVID-19, in the scope not regulated by this Directive, are made by the Rector.
2. The Directive enters into force on the day of signing and is valid until further notice, depending on the development of the epidemiological situation and the decision of the Government of the Republic of Poland.

THE RECTOR

prof. Radziszaw Kordek MD, PhD